



EMPLOYEE VISA

***Visa for people aged 16 and over who wish to work as employees in Spain (with a work contract).
This visa covers seasonal work activities.***

REQUIRED DOCUMENTS	CHECKING	NOTES
Duly completed application form signed by the applicant.	<input type="checkbox"/>	
One recent passport photograph in colour with a white background, frontal view (3.5 x 4.5 cm) according to ICAO regulations.	<input type="checkbox"/>	
<u>Original passport with a minimum validity of 4 months.</u> Note: If applying with a foreign passport, <u>one of the following documents must be provided</u> : <ul style="list-style-type: none">• A Lebanese or Syrian Passport *• A Lebanese or Syrian ID or Civil Register ("EKHRAJ KAID FARDE") *• A valid residency permit in Lebanon or Syria ("IKAMA") *.	<input type="checkbox"/>	
<u>Photocopies of the biometric data page and of page/s where previous visas are stamped</u> (Schengen, USA, UK and/or Canada) <u>of the current passport and/or previous passports.</u>	<input type="checkbox"/>	
<u>Initial residence and employee work permit issued by the Delegation or Sub-Delegation of the Spanish Government</u> *.	<input type="checkbox"/>	
<u>A copy of the work contract stamped by the Delegation or Sub-delegation of the Spanish Government.</u>	<input type="checkbox"/>	
<u>Criminal record certificate</u> ("SEJEL AADLEH / LA HOKM AALE") issued by the authorities <u>of the country of origin and all countries where the applicants have resided during the last 5 years</u> and where it is shown that the person has not been sentenced for offences included in the Spanish Penal Code *. <u>It has to be legalized by the Ministry of Foreign Affairs of the country that has issued the document.</u> This document should have a <u>maximum validity of 3 months</u> on the moment it is handed with the application. <u>Only applicable to applicants above 18 years old.</u> <u>THE POLICE CERTIFICATES ISSUED OUTSIDE LEBANON AND/OR SYRIA SHOULD ALSO BE LEGALISED BY THE EMBASSY OF SPAIN LOCATED IN THE COUNTRY WHERE THEY WERE ISSUED OR APOSTILLED ACCORDING TO THE HAGUE CONVENTION.</u>	<input type="checkbox"/>	
<u>Medical Certificate including literally one of the following formula</u> *:	<input type="checkbox"/>	



<p>○ <u>In Arabic:</u></p> <p>بعد معاينة السيدة/ة (ذكر اسم الشخص المعني)، تبين أنه لا يعاني من أي مرض معدٍ أو أي آفة قد تشكل خطراً على السلامة العامة، وذلك وفقاً للقانون الدولي الصحي للعام 2005.</p> <p>○ <u>In English:</u></p> <p>This is to certify that the applicant (state the name of the concerned person) does not suffer of any kind of illness that could generate severe repercussions on Public Health, according to the 2005 International Sanitary Regulation.</p> <p>○ <u>In Spanish:</u></p> <p>Este certificado médico acredita que (state the name of the concerned person) no padece ninguna de las enfermedades que pueden tener repercusiones de salud pública graves, de conformidad con lo dispuesto en el Reglamento Sanitario Internacional de 2005.</p> <p>Any medical doctor registered in the Order of Physicians/Doctors may issue this certificate. This document should have a <u>maximum validity of 3 months</u> since its issue date.</p>		
<p>Visa fee (amount in USD equivalent to 80 euros).</p>	<input type="checkbox"/>	

All documents written in a different language from Spanish have to be handed with a translation into Spanish by a juror translator.

***The originals and the copies of all the documents must be handed.**

If needed for the assessment regarding the application, the Embassy may ask the applicant to submit any documents or additional data and to call the applicant for an interview.

The **visa application must be submitted within a period of 1 month, counted as of the day after the date on which the employer is notified of the favourable decision regarding the initial residence and employment permit.** The legal period for reaching a decision is of 1 month from the day after the application submission date, but this period may be extended if an interview or additional documents are requested.

Once the visa is approved, the applicant has a **maximum of 1 month to retrieve the visa in person.** Otherwise, the Embassy will consider that the applicant has renounced the right to get the visa and the application will be filed.

Applicants may leave the passport at BLS office or retain it during the processing of the application. If the visa is approved, it will only be delivered once the applicant hands his passport back to the Embassy.