



VISA FOR HIGHLY QUALIFIED WORKER AND FAMILY MEMBERS OF THE WORKER

Visa to carry out a work activity as an employee in Spain as a highly qualified professional, member of senior management personnel meeting certain criteria set forth in prevailing legislation, or as a graduate or post-graduate of a prestigious university and/or business school, according to Law 14/2013, de 27 de septiembre, de apoyo a los emprendedores y su internacionalización.

The following family members of a highly qualified worker may apply for a visa: the spouse or unmarried partner, children and adult children who are financially dependent on the worker and who have not created a family unit of their own and relatives in the ascending line in the worker's care.

REQUIRED DOCUMENTS	CHECKING	NOTES
Duly completed <u>national application form</u> signed by the applicant or by both parents if the applicant is minor.	<input type="checkbox"/>	
One <u>recent passport photograph</u> in colour with a white background, frontal view (3.5 x 4.5 cm) according to ICAO regulations.	<input type="checkbox"/>	
<u>Original passport with a minimum validity of 1 year.</u> Note: If applying with a foreign passport, <u>one of the following documents must be provided</u> : <ul style="list-style-type: none">• A Lebanese or Syrian Passport *• A Lebanese or Syrian ID or Civil Register ("EKHRAJ KAID FARDE") *• A valid residency permit in Lebanon or Syria ("IKAMA") *.	<input type="checkbox"/>	
<u>Photocopies of the biometric data page and of page/s where previous visas are stamped</u> (Schengen, USA, UK and/or Canada) <u>of the current passport and/or previous passports.</u>	<input type="checkbox"/>	
<u>Permit approval issued by the Spanish authority (Large Companies and Strategic Groups Unit) *</u> Note: If this document is not available for the family member, the following must be submitted as well: <ul style="list-style-type: none">• <u>For adult children</u>, documents proving their financial dependence and civil status.• <u>For relatives in the ascending line</u>, documents proving that they are in the worker's care.• A <u>private or public healthcare/medical insurance</u>, from either a Lebanese or a foreign company, covering the entire period of the intended stay in Spain (minimum 1 consecutive year) with a 100% coverage of medical treatment, hospitalization, and emergency admission to hospitals. The insurance company has to be authorized to operate in Spain and have an assistance office within Spanish territories *.	<input type="checkbox"/>	
<u>Criminal record certificate</u> ("SEJEL AADLEH / LA HOKM AALE") issued by the authorities <u>of the country of origin and all countries where the applicants have resided during the last 2 years</u> and where it is shown that the person has not been	<input type="checkbox"/>	



<p>sentenced for offences included in the Spanish Penal Code *.</p> <p>It has to be legalized by the <u>Ministry of Foreign Affairs</u> of the country that has issued the document.</p> <p>This document should have a <u>maximum validity of 3 months</u> on the moment it is handed with the application.</p> <p>Only applicable to <u>applicants above 18 years old</u>.</p> <p>THE POLICE CERTIFICATES ISSUED OUTSIDE LEBANON AND/OR SYRIA SHOULD ALSO BE LEGALISED BY THE EMBASSY OF SPAIN LOCATED IN THE COUNTRY WHERE THEY WERE ISSUED OR APOSTILLED ACCORDING TO THE HAGUE CONVENTION.</p>		
<p><u>Declaration of responsibility</u> signed by the applicants stating the absence of criminal record <u>in the countries where they have resided during the last 5 years.</u></p>	<input type="checkbox"/>	
<p><u>Family register</u> (IKHRAJ QAYD AA2EELE) <u>legalized by the Ministry of Foreign Affairs</u> of the country that has issued the document *.</p>	<input type="checkbox"/>	
<p><u>Notarized travel consent from the parent who is not applying for the visa is required for minors</u> *.</p>	<input type="checkbox"/>	
<p><u>Visa fee</u> (amount in USD equivalent to 80 euros).</p>	<input type="checkbox"/>	

All documents written in a different language from Spanish have to be handed with a translation into Spanish by a juror translator.

***The originals and the copies of all the documents must be handed.**

If needed for the assessment regarding the application, the Embassy may ask the applicant to submit any documents or additional data and to call the applicant for an interview.

The legal period for reaching a decision is minimum 10 days as of the day after the submission date of the application, but this period may be extended when an interview or additional documents are requested.

Once the visa is approved, the applicant has a **maximum of 1 month to retrieve the visa in person**. Otherwise, the Embassy will consider that the applicant has renounced the right to get the visa and the application will be filed.

Applicants may leave the passport at BLS office or retain it during the processing of the application. If the visa is approved, it will only be delivered once the applicant hands his passport back to the Embassy.